

Joining WebEx Meetings for Investors

Please note that the **attendance to this conference is restricted to registered names only** so please make sure that all members of the IR and management team are registered on the conference portal. In case you wish to invite additional company members, please click [here](#).

Test your device readiness:

Please make sure you have a stable Internet connection. **It is recommended** to use your **desktop or laptop** for the **best user experience**. It is **highly recommended** that you **follow the below steps** with your **IT representative** for any app installation and technical help needed:

1

Click [here](#), then enter your **Name** and **Email**.

2

You will be prompted either to **install** WebEx, if not already installed, or to **open** it.

3

After opening, choose from the WebEx app window the **“Use Computer Audio”** from the audio menu options, then click **“Test Speaker and Microphone”**.

4

Ensure that your **speaker** and **microphone** are **properly selected**, then click the **“Test”** button to test both.

5

Make sure you can see your video if the device has a camera.

6

After testing, please **click** the **“Join meeting”** button and try to **familiarize** yourself with the interface (Mute/Unmute, start/stop your video, etc.)

7

If the above steps went well, then your device is **ready** for the upcoming event.

8

For further testing, you can register on the [WebEx website](#) for a free account and test the whole experience with your IT representative.

9

In case you need further help from our side and would like to schedule a test call, please [email us](#) including your IT representative and preferred date/time so we can schedule a WebEx test call with IT.

Joining the actual meetings:

Click on the direct **meeting link** found in your **schedule/agenda** or click [here](#) and enter the **meeting ID and password**; bear in mind that **each meeting will have a different meeting link as well as a meeting ID and password**. All meetings are **only** accessible via the designated links shared in the final agenda. **Dial-in** settings **are not** available.

It is recommended to join at least **five minutes before** the actual time.

After clicking the link, the browser (preferably **Chrome**) will open automatically and **download** the WebEx application, please open it once download is complete. If already installed, it will ask to **open** the application.

Then the meeting will load and it will ask for your **name and email** please **use the same details** you've used during the registration then press "**Next**", the WebEx app will open.

Choose "Use computer for audio" as your audio option, it is recommended to connect a headphone with a microphone for the best experience.

If you want to join the meeting with your video turned off, click **Turn off my video**.



You've joined the meeting successfully when you see the following window:

Please **always close the meeting window at the end**. In order to join your next meeting, please use its meeting link from your schedule/agenda.

Joining a WebEx meeting using your mobile device

It is preferred to download and install the application before the meeting time to be ready. You can test your device readiness by joining this test [link](#).

You can find the application in your mobile app store with the name of **Cisco WebEx Meetings**.

1

After the download is complete, open the app and accept the **Terms of Service and Privacy Statement**.

2

Click on the **meeting link found in your schedule/agenda to be directed to the meeting**. It is recommended to join at least **five minutes before** the actual time.

3

Choose **“Use Internet for audio”** as your audio settings then press **“Join”**.

4

To join the meeting with your audio muted, click **“Mute my microphone”**

5

You will see  when your microphone is muted.

To speak and be heard, click **“Unmute my microphone”** 

6

To join the meeting with your video turned off, click **“Turn off my video”** 

7

You'll see  when your video is turned off.

To show your video, click **“Turn on my video”** 



General meeting guidelines:

- Make sure you have a **stable internet connection**.
- Join at least five minutes before the start time.
- Please use **headphones** to have the best audio experience.
- Keep your microphone **muted if you are not speaking**.
- **To test WebEx and ensure that your device is ready please click [here](#)**.
- Please follow the below reference for more information:
<https://help.webex.com/en-us/nrbgeodb/Join-a-Webex-Meeting>